



Free and Equal in Dignity and Rights



Mid-Atlantic Regional Conference

October 23-25, 2009 • Sheraton Richmond West Hotel • Richmond, Virginia

Thank you for your interest in volunteering at the 2009 Regional Conference in Richmond, VA! The success of the conference is in large part due to the generous help from those who volunteer at the conference. To compensate you for your hard work, we will be waiving the registration fee for all those who are able to volunteer 6 or more hours for the duration of the conference.

Areas in which we need volunteer support for include: registration table, Ideas fair, group sales, Information technology, member services, workshop evaluation (you must be available to attend specific workshops), ushers, runners, onsite action concert volunteers, and overall conference set up and clean up.

While we will try to take your volunteer preferences into consideration, your assigned role will largely dependent on your expertise and the hours you are available during the conference. Please let us know if you have any disabilities or special circumstances that will limit your ability to perform certain tasks. If you have any questions or concerns prior to the conference please don't hesitate to contact me at 202.544.0200 ext.284 or by email at folgbaj@aiusa.org

We are looking forward to a wonderful conference and greatly appreciate the role you are playing to help us meet that goal!

Name:		AI Role (group, student, member):	
Best Phone # to Reach you:		Email:	
Special needs:		Volunteer Role Preference:	

All volunteers must be available **Monday October 12th in the evening for a training call.

Please "X" below the times you are available during the conference (grey boxes signify that no volunteers are needed during that time slot):

	Fri, Oct 23	Sat, Oct 24	Sun, Oct 26
7-8am			
8-9			
9-10			
10-11			
12-1pm			
1-2			
2-3			
3-4			
4-5			
5-6			
6-7			
7-8			
8-9			
9-10			

CONFERENCE DRAFT AGENDA

Friday, October 23, 2009

- 12 Noon Conference set up
- 5:00pm Registration table opens
- 6:00 pm Welcoming Network Reception
- 7:30 pm Opening Town Hall Meeting /States shout out/Volunteer Leaders' Panel
- 9:30 pm Cheesecake and Resolutions
- 10:30 pm Film Screening

Saturday, October 24, 2009

- 7:30 am Stretch your Activism
- 8:00 am Breakfast (including *Resolutions Review consultation*)
- 9:00 am Opening Plenary
- 10:00 am Extended Networking Break in the Ideas Fair
- 10:40 am Workshop Block 1
- 12:10 pm Break
- 12:15 pm Local and Student Caucus Lunches
- 1:20 pm *Onsite Action: Write-a-thon*
- 2:30 pm State Action Planning Session
- 4:30 pm Workshop Block 2
- 6:00 pm Break
- 6:15 pm Resolutions Working Parties and Dinner
- 7:15 pm *AI 101*
- 8:30 pm *Evening Concert*

Sunday, November 16, 2008

- 7:30 am Stretch Your Activism
- 8:30 am Meet the Author-Irene Khan Breakfast
- 9:30 am Break
- 9:40 am Resolutions Voting Plenary
- 10:40 am Break
- 10:50 am Workshop Block 3:
- 12:00 pm Break
- 12:15 pm LUNCH and Policy issue discussion
- 2:00 pm Closing Focus Plenary and Activist Awards Ceremony